

Bureau of Special Education
General Monitoring and Supervision Requirements
3-30-20

This communication serves as an update to provide clarification regarding the Bureau of Special Education's ongoing responsibility to meet its General Monitoring and Supervision requirements while being respectful to school districts whose primary focus right now is the health and safety of their students, families, and staff members.

With regard to the SEDAC Desk Audit and BSE File review:

If you are able to access the required files and have sufficient staff support to do so, please provide those to us via U.S. Mail, per the instructions that were included in the email from Diane Murphy earlier this month. Files are being retrieved from the CSDE office and the review process is already underway with the files that have been received. If you are unable to access the files or you need to prioritize your efforts to address safety/health, communications, and continued education opportunities, we understand. Once schools re-open, we will be in touch with a revised due date.

With regard to the Summary of Performance (SOP/635) - SEDAC Mandatory Off-Cycle Report:

As this is information that could be accessible remotely, through the district's IEP and/or SIS systems and since that report has been open since November, that information should still be reported in SEDAC by the due date of April 15.

If extenuating circumstance prevent you from doing so, contact Diane Murphy at diane.murphy@ct.gov for an extension.

If you are engaged in compliance work with any of our SPP/APR Indicator Managers and can comply with established timelines, please know how much we appreciate your efforts. If you are experiencing difficulties in meeting deadlines with the submission of information or the completion of required activities, we understand that as well and will reach out to you once schools re-open with revised timelines.

With thanks for your efforts in the interest of the health and safety of your school community and your ongoing work to provide educational opportunities for students.